

APPLICATION FOR EX GRATIA BENEFITS

PLEASE NOTE:

- Submission of this form must be done according to the "Procedure and Rules Application for Ex-Gratia Awards.
- This application does not guarantee approval of an Ex Gratia award or that the Scheme will accept liability for payments. Amounts owing to service providers for which this Ex-Gratia application may have been submitted, remains the member's responsibility.
- The Ex Gratia Committee may authorise payments at their absolute discretion provided they are satisfied that medical necessity is evident and/or significant financial hardship exists.
- The Ex Gratia application will not be submitted to the committee should any section of this form or Annexures be incomplete.

Basis for this request (tick a block and attach supporting documents where necessary):												
Financial hardship ☐				Exceptional Circumstances ☐				Rare procedure ☐				
Name of main member												
Name of patient												
Membership number												
Scheme join date				Date of application								
Telephone number												
Fax no												
Postal address												
				Code								
Number of dependants					Ages of dependants							

INCOME & EXPENDITURE STATEMENT (MEMBER TO COMPLETE)

Net monthly income	Member	R	Spouse	R
Monthly expenditure	Bond/rent	R	Municipal rates & taxes	R
	Electricity & water	R	Telephone	R
	Hire purchase payments	R	Insurance premium (s)	R
	Transport	R	Domestic & garden help	R
	Groceries	R	Clothing	R
	Other	R	Net cash surplus/deficit	R
	Statement of	Assets		Liabilities
	Value of property owned	R	Bond owing	R
	Details:		Bank/overdraft	R
	Shares & Investments	R	Loans	R
	Cash in bank	R	Debtors	R
	Other significant assets	R		
	Total	R	Total	R

I _____ the undersigned, hereby certify that the information disclosed in this document is true and correct.

Signature

Date

D	D	M	M	Y	Y	Y	Y
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PROOF OF INCOME

Should the Pension Fund Administrator be unavailable, a copy of a recent Pension Slip/Tax Return will be acceptable in the case of pension applications - alternatively please have the following completed by a Payroll Administrator.

Name of Company: _____ we confirm that _____
_____ is/was employed by us and receives/received a Gross Salary/Pension of R _____
per month.

Length of the service with company _____ years _____ months.

Recommendation by employer:

Company/fund stamp:

NB: Failure to disclose full information, or submission of false statements could result in benefits being limited or excluded and/or membership being terminated.

Signature

Name in block letters

Designation

Date

D	D	M	M	Y	Y	Y	Y
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CONFIDENTIAL MEDICAL REPORT (to be completed by a medical practitioner/specialist)

Should the practitioner/specialist wish to return this report directly to the Scheme, it can be faxed confidentially to: 086 762 4050

1. Ex Gratia application report
How long have you been involved in the medical care of this patient? _____
2. Details of additional benefits and amounts requested (attach quotations)
3. Medical history
Past examinations/diagnosis/severity/prognosis/functional status
4. Present occupational status
5. Lifestyle/dietary issues/advice given
6. Treatment plan & medication required
7. Compliance relating to medical advice or treatment
8. Medical practitioner/specialist's assessment as to why this case should be regarded as an exceptional medical circumstance that cannot be managed within the members allocated benefits

Medical practitioner/specialist's name: _____

Practice no _____

Signature _____

Date

D	D	M	M	Y	Y	Y	Y
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